

**MINUTES OF THE MEETING OF SHAWBURY PARISH COUNCIL  
HELD IN THE VILLAGE HALL ON TUESDAY JUNE 12<sup>TH</sup>. 2012 at  
7.00pm.**

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**Public Session:**

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**Present:**

Mrs. J. Manley (Chairman)  
Mrs. S. Dove  
Mr. R. Bailey  
Mr. D. Baldwin  
Mr. R. Rathbone  
Mr. R. Pinches  
Mr. A. Brown  
Mr. D. Roberts  
Mrs. F. Medley  
Mrs. G. Matthews

**In Attendance:**

The Parish Clerk.  
Mr. S. Jones (Shropshire Councillor).

**12/42 Apologies:**

Apologies were received and accepted from Mr. J. Kennedy, Mrs. T. Howells and Flt. Lt. Byne (RAF Shawbury).

**12/43 Declaration of Personal or Prejudicial Interests:**

Mr. Bailey declared an interest in Agenda Item 6; Mr. Brown in Items 10 & 16 and Mrs. Matthews and Mr. Pinches in Item 16.

**12/44 Minutes of Meeting held on May 8<sup>th</sup>. 2012:**

The minutes of the meeting, having been circulated, were approved and signed by the Chairman as a true record.

**12/45 Matters Arising:**

**(a)Glebe Lease (12/26(c)).**

Members had been forwarded an email from Mr. Michael Watney (Balfours), stating that the other party interested in leasing the additional area of the Glebe had withdrawn and the Parish Council could proceed with arrangements to take on the lease. There was a unanimous decision to accept the offer but it was agreed that the Clerk should write to Mr. Watney and the Archdeacon (Chairman of the Diocese Glebe Committee) expressing the feelings of Members regarding the way they had been treated and the excessive time it had taken to come to an agreement.

The Clerk was also asked to contact Mr. Watney about the grant of £5,000 which he had promised towards the cost of constructing a pathway.

(b) Playing Field Sign (12/26(d))

It was noted that the sign had been erected and Mr. Bailey was congratulated on the standard of work. He was also thanked for completing the new Floral Gateway on the car park which was an excellent addition.

(c) CCTV (12/30)

## 1. Licence

The Clerk had sent out details of the SIA web site and Mr. Bailey reported that he had spoken to a representative and it appeared that it may not be necessary for licences to be obtained for retrospective viewing following an incident, which is what the Council are contemplating. It had been suggested that legal advice was advisable and the Clerk was asked to contact Shropshire Council's legal department and Mr. Paul McCreary (Public Protection Enforcement Officer) and ask for their opinion.

## 2. Village Hall Charges:

Following a review of the cost of electricity for the equipment, Mrs. Medley agreed that the Village Hall Committee would in the future only charge £200.00 per annum to cover electricity and caretaker call out fees.

(d) Cycle Track (12/33(3)).

Clerk confirmed that a letter had been sent to the school and a notice placed in the Parish Magazine asking for children to be advised that they should not change the layout of the site. Mr. Bailey reported that there had been less damage in recent weeks.

(e) Applications to Greenhous Ltd. (12/37).

Clerk reported that three projects had been submitted for consideration – the Shawbury Glebefields Project; team kits and jackets for the junior football teams and Shawbury Friendship Project which had been prepared by the Head Designate of the new school and would involve the community in devising and erecting a mural at the school, with the support of an artist in residence.

(f) Burial Ground (12/32)

1. It was noted that the new pathway had been constructed and Mr. Allmark was complimented on the standard of the work.
2. The new regulations had been approved and circulated
3. Mr. Bailey confirmed that the notice board had been up-dated.

(g) Slimming World Signs (12/26(k))

The offending signs had been removed.

(h) Bikes in the Glebe and Playing Field (12/26(g)).

Motorbikes and quad bikes were still using the field and this had been reported to the police. It was essential for reports to be made every time this was seen. Eventually the police could remove the bikes from identified offenders.

**12/46 Correspondence:**

Members considered the following correspondence received by the Clerk since the last meeting:  
Nobridge Ltd.

Clerk stated that a complaint had been received from Nobridge about the amount of stone in the grass around the new bollards, which they had been asked to cut. They had asked for a site meeting but the Clerk had been unable to contact Mr. Cope to arrange this. Mr. Bailey agreed that there were lots of stones but he was unhappy with the tone of the complaint. He intended to remove more of the stones over the coming weekend.

Junior School

The Clerk had been informed that the car boot sale planned for May 19<sup>th</sup>. had been cancelled.

**12/47 Accounts for Payment:**

It was resolved to pay the following invoices

Mr. J. Wilson	Salary June)	£507.76
J. Wilson	Expenses (May)	£92.49
Inland Revenue	Income Tax (June)	£126.94
Mr. T. Creber	Village work (June)	£417.00
Mr. D. Roberts	Moat work	£8.24
NWP Power Systems	Streetlight maintenance (May)	£232.42
Scottish Power	Electricity supply (April)	£259.66
Norfolk China	Jubilee Mugs	£873.60
R. A. Allmark & Sons	Burial Ground Paths	£7,917.00
Mr. M. Sheehy	Internal Audit	£250.00
Arts Access	Jubilee Festival	£650.00
Mr. R. Bailey	Grass cutting – Erdington £108	
	- Moat area £35.00	
	- Cycle track £40.00	£183.00
	Playing field - materials for sign	£205.00
	Floral gateways planting - materials	£242.00
	New floral gateway materials	£158.19
	Maintenance	£18.00
Scottish Power	Electricity supply (May)	£268.36

**12/48 Financial Statement:**

A financial statement was tabled and approved.

**12/49 Audit**

The income and expenditure account; the internal audit report stating that there were no areas of concern, and the documents for the external auditor were all tabled, considered and approved.

**12/50 Jubilee Celebrations:**

The Chairman had provided a detailed report on the activities and a financial statement which indicated that grants, sales and donations have covered the cost of the event. Members unanimously congratulated and thanked the committee for organising such a splendid and successful day. It had been good to see so many members of the community attending and enjoying themselves and also so many volunteers involved.

It was proposed that a register of volunteers should be maintained and Mr. Rathbone agreed to produce some suggestions as to how this should be done.

Chairman stated that there was outstanding grant money donated by South Shropshire Housing Association and they had asked for something of a permanent nature. It was decided to purchase a new seat and place it on the site where the Pod had been, together with a suitable tree.

Clerk to arrange purchase of the seat and advise the Housing Association of the decision.

**12/51 Footpath on the playing field.**

Members considered a request from Shropshire Council to construct a path on the playing field from the car park to join up with the existing path. This would enable children to be dropped off in the car park and have a safer way to get to school. After discussion it was agreed to support the proposal. The Parish Council would oversee the project but all the costs would have to be covered by Shropshire Council. Clerk to inform the Education Department and to point out that as the field was leased, it would be necessary for the Diocese to approve the project as well.

**12/52 Exchange of Information:**(a) Agenda Items for the next meeting:

1. Frequency of Fun Days.
2. Maintaining a register of Volunteer Helpers.
3. Dissemination of Information.
4. New School – parking and related issues.
5. Unresolved Issues.
6. Possible purchase and of a Public Access Automated Defibrillator.

(b) Issues needing urgent attention:Highways:

No issues raised.

Streetlights:

It was reported that three lights owned by Shropshire Council on the A53 close to the Elephant and Castle Public House were not working.

Clerk to inform Shropshire Council's Customer Service Department.

Other:1. Broken Cable:

It was reported that the restraining cable on telegraph post Number 1, at the entrance to the Mytton Estate, had rusted through and needed replacing.

Clerk to inform B.T.

2. Car Boot Sale:

Mrs. Howells had requested use of the playing field on July 22<sup>nd</sup>. for a car boot sale in aid of the Football Club. It was pointed out that this would clash with the Church Fete and Boot Sale. Mrs. Howells to be asked to select an alternative date.

**12/53 Minutes of the Annual Parish meeting.**

The minutes of the meeting, having been circulated, were approved and signed by the Chairman as a true copy after the following amendment – Page 3 -Item 7 Paragraph 6 should read 'located on land adjacent to the A53 *outside the 40mph limit and opposite White Gates*'.

**12/54 Issues arising from the meeting.**

Clerk was asked to write to the RAF regarding the use of the new gym, following a question raised by a member of the public.

**12/55 Member's Code of Conduct.**

An updated Code of Conduct had been sent to all Members and it was unanimously agreed to accept the new code and all Members present at the meeting signed the document.

### **12/56 Pedestrian Crossing – Feasibility Study.**

Members had been sent details of a Feasibility Study for the creation of a Pedestrian Crossing on the A53 by the shops. The document included a number of options and after careful study and debate Members agreed that they did not want a Zebra crossing but a light controlled (puffin) one and recommended Project P- 08 as the preferred location.

Mr. Pinches stated that he had major concerns that this was only a short term solution and that the Highways Department needed to take a long term view of the problems in that area, particularly the narrow footpath alongside the Elephant and Castle P.H. and parking problems. It was also agreed that vehicular access from the public house car park needed to be considered in relation to the proposed crossing.

### **12/57 SAMDev Proposals for Shawbury Parish.**

Having declared an interest, Mrs. Matthews and Mr. Pinches took no part in the following decision making process.

#### 1. Housing:

Shropshire Council's Planning Department had accepted the Parish Council's recommendation that housing development should be limited to no more than fifty properties over the fifteen year planning period.

Possible locations had been proposed by a number of land owners but after careful analyses the Planning Department was recommending that fifty properties should be erected on land beside the A53 and adjacent to White Lodge Park and had stated that this was their preferred option.

The reasons for this had been given to Members at a previous meeting and outlined to the public at the Annual Parish Meeting.

Mr. Brown had circulated a paper to Members outlining, with detailed reasons, why he felt it would be preferable for development to take place on land on the east side of Wem Road, between Millbrook and the school.

After discussion and due consideration the following resolution was proposed and seconded:

*The Parish Council supports Shropshire Council's proposal for development to take place on the preferred site alongside the A53 with the following provisos:*

- (a) Access to the proposed site must be controlled by a roundabout on the A53.*
- (b) Confirmation that land adjacent to the Farm Shop will be provided for the development of football facilities and moved to the other side of the shop.*
- (c) The car parking area, illustrated in a possible lay out of the site, is retained.*

The resolution was put to the vote and passed by 7 votes to 1.

#### 2. Commercial

The Planning Department had put forward a proposal to allow commercial development on a 40 acre site alongside the A53, situated outside the 40mph limit and opposite White Gates. The site had been identified as suitable for 'Built off Site', based on Shawbury Industrial Estate, to relocate and expand. After due consideration it was proposed and seconded that:

*The Parish Council reject the proposal for the following reasons:*

- 1. Need for more detailed information, with no clear evidence of the Company's expansion plans.*
- 2. No indication that alternative sites in the area had been considered and therefore there was a lack of choice.*
- 3. Site too large and is agricultural land.*

The resolution was put to the vote and given unanimous support.

Clerk to forward details to the Planning Department.

**12/58 Shropshire Council – car parking charges.**

The Chairman, supported by other Members, raised concerns about the proposals being debated by Shropshire Council regarding changes to car park charges. They appreciated the need for the re-generation of the Market Towns but it appeared that there was discrimination against Shrewsbury.

It was pointed out that many people living in rural areas used Shrewsbury for banking and other services and needed to access the town by car. The alternative for many would be to travel to Telford where short term parking was free.

**12/59 Information.**

1. Car Park Litter Bin

Concern had been raised that the bin had not been emptied on one of the regular rounds and the bin was overflowing. Clerk had reported it to Shropshire Council but when they investigated the problem, Mr. Creber had already emptied it.

2. Fly Tipping

Mr. Bailey reported that this was taking place on land close to the Cycle Track. He had discussed the situation with one of the offenders, who had removed the waste but there was now evidence of other material being deposited.

3. Fire

Reports had been received that young people had started a fire in the Moat area. The fire brigade had attended and the police had been informed. There had been little damage.

4. Restraining Chain

Mr. Bailey reported that the chain on the playing field gate had been removed. He had found it in some undergrowth and replaced it but it had been removed again.

**12/60 Reports from:**

**(a) Police:**

A written report had been received showing that in the period from May 1<sup>st</sup>. – 31<sup>st</sup>. the following offences had been recorded:

Assault -1; Robbery -1; Theft -1; Burglary -1; Criminal Damage -1; Vehicle Crime -1.

**(b) Youth:**

No report tabled

**(c) RAF Shawbury:**

Flt. Lt. Byne had sent in a report stating that there would be increased flight activity at the base during the weekend June 16<sup>th</sup>. and 17<sup>th</sup>. because of the Cosford Air Show.

**(d) Shropshire Council:**

Mr. Jones reported that the street light cost saving programme was commencing but that Shawbury would not be affected.

**12/61 Planning Applications:**

A. The following application had been considered since the last meeting and had been supported.

Shawbury CP School - erection of a single storey building to house biomass boiler.

B. The following applications were considered:

Jayroc Stables – installation of nine security lights and cameras. Application supported.

Froxley Stables, Moreton Mill – change of use of land from riding stables with horse paddock to mixed use, to include stationing of caravans for residential occupation with associated hard standing. Application supported.

15, Mytton Lane, Shawbury – erection of a part two/part single storey extension to rear of the property. Application supported.

D. Applications approved by Shropshire Council.

1, Pool House Cottages, Butlers Bank – erection of an agricultural building.

Myrtle Cottage, Wytheford Road, Shawbury – erection of a replacement dwelling.

Jayroc Stables, Shawbury Heath – erection of stable block and formation of exercise and car parking areas.

59, Bridgeway, Shawbury – extensions.

**12/62 Committee Reports:**

1. Moat Committee:

Mr. Brown reported that the last tidy up session had not been well attended but some clearance had taken place and more signs had been erected.

2. Parish Plan Committee:

Mr. Brown reported that the revised plan had been approved by the Committee and would be circulated and published in the Parish Magazine, with requests for the public to raise any outstanding issues that needed to be addressed.

3. Local Joint Committee:

Mr. Kennedy had sent in a report on the planning meeting, which indicated that a number of applications for grant aid were to be considered and if granted there would be £22,350 left for other project applications. Maximum grant would be £2,000.

There had been talk of ring fencing some of the funds to help parishes install an Automated External Defibrillator. Myddle had been granted £750 towards the total cost of £1,200.

The full meeting is on June 20th.

**12/63 Press Matters:**

No issues to report.

**12/64 Date and Time of next meeting:**

The next meeting will be on July 10<sup>th</sup>. at 7.00pm in Shawbury Village Hall.

**Approved as a true record of the Meeting.**

**Signed: J. Manley (Chairman)**

**Date: June 10<sup>th</sup>. 2012**